

## Chem 404 Presentation Evaluation

Presenter:

Date:

Title:

Faculty in attendance:

<p><b>A. Appropriateness of Topic</b></p> <p><i>Expectations:</i></p> <ul style="list-style-type: none"><li>• At least three recently published primary research articles were effectively presented.</li><li>• The primary research articles were effectively used as a comprehensive review of the topic.</li><li>• The presentation was principally focused on the <b>chemical</b> aspect of the subject.</li></ul> <p><i>Evaluation:</i>      ____ Exceeds expectations              ____ Meets expectations              ____ Below Expectations</p>
<p><b>B. Depth of Presentation</b></p> <p><i>Expectations:</i></p> <ul style="list-style-type: none"><li>• The academic level of the presentation was appropriate for an audience of senior chemistry majors.</li></ul> <p><i>Evaluation:</i>      ____ Exceeds expectations              ____ Meets expectations              ____ Below Expectations</p>
<p><b>C. Length of Presentation</b></p> <p><i>Expectations:</i></p> <ul style="list-style-type: none"><li>• The presentation was 20-30 minutes in length, not including the time for questions.</li></ul> <p><i>Evaluation:</i>                                      ____ Meets expectations              ____ Below Expectations</p>
<p><b>D. Organization of Material</b></p> <p><i>Expectations:</i></p> <ul style="list-style-type: none"><li>• The material was presented in a logical sequence.</li><li>• A clear introduction to the topic was given.</li><li>• A significant amount of data was shown and clearly explained.</li><li>• Clear conclusions were presented.</li><li>• Appropriate time was allocated for each part of the presentation (e.g. 5 minute introduction, 15 minute body, 5 minute conclusion).</li></ul> <p><i>Evaluation:</i>      ____ Exceeds expectations              ____ Meets expectations              ____ Below Expectations</p>
<p><b>E. Knowledge of Material</b></p> <p><i>Expectations:</i></p> <ul style="list-style-type: none"><li>• The presenter demonstrated a clear understanding of the presented material.</li><li>• The presenter did a satisfactory job of answering questions.</li></ul> <p><i>Evaluation:</i>      ____ Exceeds expectations              ____ Meets expectations              ____ Below Expectations</p>
<p><b>F. Presentation Style</b></p> <p><i>Expectations:</i></p> <ul style="list-style-type: none"><li>• The presenter spoke loudly and clearly enough to be heard throughout the room.</li><li>• The presenter spoke at an adequate pace.</li><li>• The presenter acted in a professional manner.</li><li>• The presenter spoke to the audience.</li><li>• The presenter had no overly distracting habits or tendencies.</li></ul> <p><i>Evaluation:</i>      ____ Exceeds expectations              ____ Meets expectations              ____ Below Expectations</p>
<p><b>G. Visual Materials</b></p> <p><i>Expectations:</i></p> <ul style="list-style-type: none"><li>• The presentation was given using PowerPoint (or a similar product).</li><li>• The slides could be effectively seen throughout the room.</li><li>• The material included on the slides was appropriate for conveying the intended points.</li><li>• The slides were professional in appearance (i.e. appropriate background, high quality of figures, not overloaded with text).</li><li>• Citations and references were used appropriately.</li></ul> <p><i>Evaluation:</i>      ____ Exceeds expectations              ____ Meets expectations              ____ Below Expectations</p>

Comments: